

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr C. Brookes, Cllr A Dillaway, Cllr B Hanvey, Cllr O. Jupp,

Cllr T Keech, Cllr A Lisher (Chairman) and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 2nd June 2025 at 7:30pm in the Washington Village Hall**

**(Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**

To Receive Apologies for absence.

1. **Declaration of Members’ Interests.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct.

1. **Minutes of the last Full Council meeting**

To Approve the 2025 minutes of the Ful Council Meetings on 7th April, Extraordinary Meeting of the Council on 28th April and Annual Parish Council Meeting on 12th May.

1. **Public Forum**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders.

1. **Reports from County and District Councillors**

To Receive verbal reports at the meeting.

1. **Co-option**

To Consider applications received for Co-option to the Council

1. **Planning applications, Decisions, Appeals and Compliance Matters**

To Agree a consultation response to the following applications in the parish:

**DC/25/0470 - Fernbank Hampers Lane Storrington West Susse**

Erection of side and rear extensions, first floor roof extension and detached garage with accommodation above. *Link to view supporting documents at*: [ufm426\_Amended\_Parish\_Council\_Consultation.pdf](https://1drv.ms/b/c/c3efb697c9fee2ed/Ed0nUSp2ZA9MlZXrbk2pqegByAIms9pTA1G97W288zwLnQ?e=BfO257)

**DC/25/0624 - 1 John Ireland Way Washington West Sussex RH20 4EP**

*Erection of a garden outbuilding. Link to view supporting documents:* [ufm447\_Parish\_Council\_Consultation.pdf](https://1drv.ms/b/c/c3efb697c9fee2ed/EVD2A-LYzTZKs65Js1IWsCYBhN4Z0fPpUcGIP6eLPlIHMg?e=5j6wV2)

**Appeals Lodged and Decided**

None reported at the time of publication of the agenda

**Compliance Matters**

To Consider a motion to seek enforcement of the conditions for the garden wall approved for the planning application SDNP/22/04274/DCOND Frankland Arms, London Road, Washington, West Sussex.

1. **Actions and matters arising**

To Report actions and matters arising from the last meeting.

1. **Committees**

To Receive the draft minutes for the meetings of the OSRA Committee and Planning & Transport Committee on 19th May 2025. There are no recommendations for consideration by the Council.

Draft minutes of the OSRA Committee can be viewed on One Drive at:

[OSRA Meeting 19th May 2025 Draft Minutes confirmed TK.docx](https://1drv.ms/w/c/c3efb697c9fee2ed/EYCb76qvRE9DuMikKnQB5dwBv4QGmfmMbYT3qZhb3KyBUg?e=bNqe3h)

Draft minutes of the P & T Committee can be viewed on One Drive at:

[PT Committee Meeting 19th May 2025 Draft Minutes confirmed AL.docx](https://1drv.ms/w/c/c3efb697c9fee2ed/EX2qu20vgu9DlGPSvOBqN-gB_XoajOawKcbofu0LhSPpaA?e=njpVl9)

1. **Reports from Outside Bodies**
2. **Motion for Wi-Fi provision**

To Consider a Motion for Wi-Fi connection at the Village Hall.

1. **Urgent Matters**

To Agree action on any urgent matters which cannot wait until the next meeting.

1. **Payments**

To Approve Schedule of Payments for invoices received since the last meeting.

1. **Income**

To Report income received since the last meeting.

1. **Payroll**

To ReportTax and National Insurance submissions to HMRC

1. **Bank reconciliations**

To Report the Bank Reconciliation of the Council’s accounts since the last meeting.

1. **Review of Reserves Position**

To Review the Council’s reserves position and consider funds transfer.

1. **Training**

To Discuss and Agree bespoke training session for the whole Council.

1. **Sussex Local**

To Review and Agree the Council’s editorial for the July edition of the magazine

1. **Tree Management**

To Agree quotes for tree management recommended in the 2025 Tree Survey

1. **Clerk’s Report**

To Receive and note the Clerk’s Report.

1. **Correspondence**

To Receive and note any correspondence received.

1. **Chair’s announcements**
2. **Dates and Times of the next meetings**

Planning & Transport Committee: **Monday 16th June, 7:00pm**

OSRA Committee: **Monday 16th June 2025, 7:45pm**

Parish Council Meeting**: Monday 7th July 2025, 7:30pm**

1. **Confidential Session**

To Agreed that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publication would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Rampion 2: Heads of Terms**

To Consider terms of agreement for access to the Rampion 2 cable route on the Council’s land.

1. **Staff matters**

 

Z Savill

Clerk to Washington Parish Council

 27th May 2025

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*